



The DSHA Government Program is a partnership program between Lakeview Loan Servicing and the Delaware State Housing Authority with the goal of providing quality, affordable housing opportunities.

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DSHA Government Matrix				
Fixed Rate Purchase				
Occupancy	Number of Units	Maximum LTV (CLTV per investor guidelines)	FICO	DTI ¹
	1- 4 Units		620	Evaluated and
	Manufactured	FHA: 96.5%	660	determined by AUS
Primary Residence	1-4 Units	VA: 100% ²	620	Evaluated and determined by AUS
	1-4 Units	USDA: 100%²	620	Evaluated and determined by AUS
¹ FHA Manual downgrade is ² Exclusive of Financed Gua		S section for full details)		
		Loan Product		
Eligible Products/Terms	 30 Year Fixed Rate Only FDE 300: FHA 30 Year Fixed Rate 203b FDE 202: FHA Limited 203 (<u>approved lenders only</u>) FDE 203: FHA Standard 203(k) (<u>approved lenders only</u>) VDE 300: VA 30 Year Fixed Rate UDE300**: USDA 30 Year Fixed Rate **Discount points are permitted only per DSHA guidelines and USDA SFH Guaranteed Loan Program Handbook (HB-1-3555) requirements			
Income Limits	Refer to <u>DSHA guidelines</u> for income limits			
Ineligible Product • Good Neighbor Next Door • HUD \$100 Down with Repair Escrows • USDA • Rural Energy Plus Loans • Single Close Construction • VA • Alteration and Repair Loans				
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Purchase Price Limits/Maximum Loan Amount	Follow the lessor of investor guidelines or <u>DSHA guidelines</u> for the county in which the property is located		
Loan Purpose	• Purchase		
Occupancy	 Primary residence, owner occupied only Borrowers and spouses must reside in the U.S and occupy the property as their primary residence within 60 days of closing 		
Temporary Buy Downs	Not permitted		
	Eligibility		
Borrower Eligibility	 Borrower(s) must be Delaware resident Acceptable Residency statuses: US Citizen(s) Non-US Citizen(s) who are lawfully present in the United States. This includes both Permanent Qualified Resident Aliens and Non-Permanent Qualified Aliens as defined in the Lakeview Loan Servicing Seller Guide or the Residency and Eligibility Guide FHA and VA: DACA Borrowers are eligible- See Residency and Eligibility Guide for full requirements USDA: DACA Borrowers are ineligible Loans to Limited Liability Corporations are not permitted. 		
Homebuyer Education Requirements	• Refer to <u>DSHA guidelines</u>		
Co-Signers/Non- Occupant co- borrowers	 <u>Non-resident co-borrowers are permitted for credit purposes only</u> <u>Co-borrowers may not be used to qualify for financing when the primary borrower's income insufficient to meet DTI requirements</u> 		
Non-Arm's Length Transactions	Per Investor Guidelines		



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	Credit		
AUS	 FHA: Fannie Mae Desktop Underwriter (DU) with 'Approve / Eligible' or Freddie Mac Loan Prospect Advisor (LPA) with 'Accept' recommendation. Manual Underwriting is permitted subject to the following: as long as the overall insurability and/or eligibility of the loan is not effected the loan receives a refer/eligible recommendation the loan receives an approve or accept/eligible recommendation but it requires a downgrade due to additional information not considered in the AUS decision. 43% maximum DTI 660 FICO for all borrowers Manufactured Homes: manual underwriting is not permitted 203(k) and Limited 203(k): manual underwriting is not permitted VA: Fannie Mae Desktop Underwriter (DU) with 'Approve / Eligible' or Freddie Mac Loan Prospect Advisor (LPA) with 'Accept' recommendation. Manual underwriting is not permitted USDA: GUS with 'Accept/Eligible' findings is required Manual Underwriting is not permitted 		
Underwriting Authority	 Delegated underwriting only Non-delegated underwriting not permitted 		
FICO Requirements	 All borrowers must have a <u>620</u> minimum credit score subject to an AUS approval with the following exception: FHA manufactured housing requires a 660 minimum FICO 203(k) loans-See 203(k) matrix for FICO requirements 		
Non-Traditional Credit	Not permitted		
Significant Derogatory Credit	 Refer to Investor Guidelines <u>USDA</u> <u>For borrowers in Consumer Credit Counseling, Chapter 12 or Chapter 13</u> <u>Bankruptcies, The applicant must obtain written permission from the credit agency or</u> <u>bankruptcy court/trustee, as applicable, to enter into the mortgage transaction. If</u> <u>permission is not obtained, the loan is ineligible for purchase.</u> 		
DTI	Evaluated and determined by AUS		



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	Employment/Income
Employment/Income Verification	 Follow AUS and first mortgage program guidelines, including all additional guidelines and diligence requirements for income and employment verification. All sources of qualifying income must be legal in accordance with all applicable federal, state and local laws, rules and regulation, without conflict. A 4506-C form is required to be signed at closing for all transactions <u>Transcript Requirements:</u> W-2/1099 transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or 1099 fixed income sources. <u>Tax transcripts are required in the following circumstances:</u> <u>When tax returns are used to qualify a borrower. The number of years provided must be based on the AUS findings. Income verified via tax returns includes but is not limited to the examples listed below:</u> <u>Self-employment income</u> <u>Rental income</u> <u>Other income sources (i.e. Dividend Interest, Capital Gains, Alimony, etc.)</u> <u>When a written VOE form 1005 is used as standalone income verification.</u> <u>Employment by family members</u> <u>When amended tax returns have been filed, transcripts are required and must support the amended income</u> A signed 4506-T is required for all borrowers and adult household members that will reside in the home (with the exception of full time students if they are not the applicant, the spouse of the applicant or the head of household) The previous two years of IRS 1040 transcripts are required for each borrower and all adult household members (with the exception of full time students if they are not the applicant, the spouse of the applicant or the head of household)
	Assets/Reserves
Asset Documentation	 Asset documentation must comply with the requirements of AUS findings and the FHA, USDA and VA Handbooks as applicable <u>VOD as standalone document is not permitted</u>
Financing Concessions	Permitted in accordance with FHA , USDA or VA guidelines
Borrower Contribution	Per Investor guidelines



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Subordinate Financing				
Subordinate Financing/Down Payment Assistance	Refer to <u>DSHA guidelines</u> for subordinate financing requirements			
	Property/Appraisal			
Eligible Property Types	 1-4 unit primary residences Townhomes PUDs in accordance with investor guidelines Condominiums in accordance with investor guidelines Leaseholds (FHA only) Manufactured homes (FHA ONLY) Minimum 660 FICO AUS: Approve/Eligible – manual underwrite not permitted Single wide manufactured homes not eligible Leaseholds not eligible 			
Ineligible Property Types	 <u>Cooperatives</u> <u>Group Homes</u> <u>Community Land Trusts</u> Mobile Homes Working Farms and Ranches Unimproved Land Timeshares Condotels Hotel Condominiums Unimproved land Geodesic Domes 			



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	 Appraisal Condition Rating of C5/C6 or a Quality Rating of Q6 is not permitted. FHA - Refer to HUD <u>Handbook 4000.1</u> Appraisers must be on FHA Connection with State Certification designation of Certified General or Certified Residential Appraiser must comply with the FHA Appraisal Independence Policy
Appraisal Requirements	 VA - Refer to the VA Lender's Handbook All appraisals must be ordered through VA's WebLGY (The Appraisal System), which will assign the order to a VA approved Appraiser -include an interior and exterior inspection of the subject property A notice of value for property appraised as existing or new construction is valid for six months. Rapidly fluctuating real estate market conditions may temporarily dictate the use of a shorter validity period. No new Appraisal can be requested on a property which already has a valid VA value determination (No duplicate appraisals) USDA- Refer to the <u>USDA SFH Guaranteed Loan Program Handbook</u> The appraisal must have been completed within six months of the date of the request for a conditional commitment Appraisal transfers must be executed in accordance with USDA SFH Guaranteed Loan Program Handbook (3555) Reuse of an appraisal from a prior transaction is not permitted
Appraisal Transfers	 FHA Appraisal transfers must be executed in accordance with HUD Handbook 4000.1 VA Appraisal transfers must be executed in accordance with the VA Lender's Handbook USDA Appraisal transfers must be executed in accordance with USDA SFH Guaranteed Loan Program Handbook (3555)



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Appraisal Re-Use	 FHA The re-use of an appraisal under another case number is not permitted VA The re-use of an appraisal under another loan identification number is not permitted USDA The re-use of an appraisal from a prior transaction is not permitted
203(k) Products	 <u>Approved lenders only</u> <u>For all requirements of the Standard and Limited 203(k) products, refer to the DSHA Section</u> <u>203(k) Program Matrix.</u>
Disaster Area Requirements	 Refer to the Disaster Guidelines in the <u>Lakeview Loan Servicing Seller Guide</u> for requirements pertaining to properties impacted by a disaster in: FEMA Major Disaster Declarations with designated counties eligible for individual assistance (IA); Areas where FEMA has not made a disaster declaration, but Lakeview Loan Servicing or an Investor (Fannie Mae, Freddie Mac, FHA, USDA or the Veterans Administration) has determined that there may be an increased risk of loss due to a disaster; Areas where the Seller has reason to believe that a property might have been damaged in a disaster Correspondent lenders are responsible for monitoring the <u>Disaster Declaration File</u> and the <u>FEMA Website</u> including the FEMA Declarations Summary on an ongoing basis to ensure that the property is not located in an area impacted by a disaster.
Escrow Holdbacks	 Escrow holdbacks in accordance with all DSHA guidelines are permitted for outstanding minor repairs for incomplete construction or for alterations and repairs that cannot be completed prior to loan closing provided the subject property is habitable and safe for occupancy at the time of closing <u>VA Loans: Escrow holdbacks are not permitted for Minimum Property Requirements (MPR) and/or any repair that delays the guarantee of the loan file</u> Follow investor guidelines regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation It is the Seller's responsibility to forward final completion documents to Lakeview Loan Servicing per investor guidelines Loans with outstanding escrow repairs must not impact Lakeview Loan Servicing's ability to deliver/sell the loan to Ginnie Mae The correspondent lender or designated escrow company will be responsible for managing and disbursing the escrows The correspondent lender shall deliver loans that were originated in accordance with the first mortgage investor guidelines.



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	Correspondent lender or designated escrow company is to retain the escrow funds until all improvements have been completed. Lender to provide Lakeview Loan Servicing confirmation of all work completed and that escrow funds have been released.		
Geographic Restrictions	State of Delaware		
	Special Restrictions		
High Cost Loans	• Lakeview will not purchase High Cost Loans.		
Higher Priced Mortgage Loans (HPML)	Lakeview will purchase HPML in accordance with FHA, VA, or USDA guidelines		
Assumptions	Permitted in accordance with investor and <u>DSHA guidelines</u>		
Multiple Financed Properties	Permitted per investor guidelines		
	Insurance		
Mortgage Insurance	• Per Investor guidelines		
	Other Considerations		
Age of Documents	 All credit documents must be dated within 120 days of the note date Preliminary title policies must be no more than 180 days old on the date the note is signed 		
Assignment of Mortgage	 All loans must be registered with MERS at the time of delivery to Lakeview. The MERS transfer of beneficial rights and transfer of servicing rights must be initialed by the Seller within 7 calendar days of purchase date. Refer to selling guide for transfer requirements. 		
Seasoning	See <u>Lakeview Loan Servicing Seller Guide</u>		
Escrow Waivers	• Escrow accounts for property taxes, homeowner's insurance and flood insurance (if applicable) are required on all loans.		



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Forbearance

Lakeview Loan Servicing will not purchase any loan where the borrower is actively seeking a forbearance or any loan that is in an "active" forbearance status prior to purchase by Lakeview Loan Servicing.

Seller shall deliver loans that were originated in accordance with FHA, USDA, or VA guidelines as applicable, unless otherwise stated with this product matrix. **In the case of conflicting guidelines, lender must follow the more restrictive to meet the credit, income limits, total debt-to-income ratio and loan and property requirements of DSHA, FHA, USDA, or VA,(as applicable), Lender or Lakeview Loan Servicing.



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Version Control			
Author	Section	Date	Update
DO	DTI	9/1/17	Added clarification that maximum DTI will be evaluated and determined by AUS
DO	Employment/Income Verification	9/1/17	 Added clarification that a 4506-T is required to be signed at closing for all transactions. Added Transcript Requirements: FHA & VA: W2/W9 transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or 1099 fixed income sources. Tax transcripts are required in the following circumstances: When tax returns are used to qualify a borrower. The number of years provided must be based on the DU findings. Income verified via tax returns includes but is not limited to the examples listed below. Self-employment income Commission Income ≥ 25% Rental Income Employment by Family Members Other Income Sources (i.e. Dividend Interest, Capital Gains, Alimony etc.) When a written VOE form 1005 is used as standalone income verification
DO	Escrow Holdbacks	9/1/17	 Escrow is permitted for outstanding minor repairs for incomplete construction or for alterations and repairs that cannot be completed prior to loan closing provided the subject property is habitable and safe for occupancy at the time of closing. Follow applicable investor guidelines regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation. Loans with outstanding escrow repairs must not impact Lakeview's ability to deliver/sell the loan to Ginnie Mae. The correspondent lender or designated escrow company will be responsible for managing and disbursing the escrows. The correspondent lender or designated escrow company is to retain the escrow funds until all improvements have been completed. Limited 203k: All Repairs must be complete and escrow holdbacks must be released prior to purchase by Lakeview Loan Servicing.
DM	Escrow Holdbacks	1/22/18	Removed verbiage: "Limited 203k: All Repairs must be complete and escrow holdbacks must be released prior to purchase by Lakeview Loan Servicing."
DM	Limited 203k	1/22/18	 Added new section. Not permitted on manufactured housing May only be used for minor remodeling and non-structural repairs. Does not require the use of a 203(k) Consultant, but a Consultant may be used. The total rehabilitation cost must not exceed \$35,000. There is no minimum rehabilitation cost. All improvements to existing Structures must comply with HUD's Minimum Property Requirements and meet or exceed local building codes. Time frame for completion of repairs not to exceed six months. Work completed must be on the 203K Limited Eligible Improvement/Repairs list Follow FHA Handbook 203k Limited 4000.1 guidelines regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation Lenders must handle all disbursements and are responsible for release of escrow and closing out the loans in FHA Connection.
DM	Eligible Properties	2/1/18	Added: Manufactured Homes (FHA only) • Double wide or greater manufactured homes only • See Manufactured Homes section for additional criteria



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DM	Manufactured Homes	2/1/18	Added new section: FHA only Minimum 660 FICO AUS: Approve/Eligible – manual underwrite not permitted Single wide manufactured homes not eligible Leaseholds not eligible
DM	Employment/Income Verification	5/1/18	Removed USDA requirement: IRS 1040 transcripts are required for each borrower and all adult household members whose income is used to qualify.
DM	FICO	5/1/18	Lowered FICO on USDA, FHA and VA from 640 to 620
DM	Ineligible products/programs	5/17/18	Added VA: alteration and repair loans
DM	Appraisal Requirements	7/19/18	 Added section: Appraisal Condition Rating of <u>C5</u>/C6 or a Quality Rating of Q6 is not permitted. FHARefer to <u>HUD Handbook 4000.1</u> Appraisal transfers must be executed in accordance with HUD Handbook 4000.1 Appraisers must be on FHA Connection with State Certification designation of Certified General or Certified Residential
DM	Employment/Income Verification	7/19/18	Added clarification: All sources of qualifying income must be legal in accordance with all applicable federal, state and local laws, rules and regulation, without conflict. <u>When amended tax returns have been filed, tax transcripts are required and must support the amended</u> <u>income</u>
DM	Escrow waivers	7/19/18	Added section: Escrow accounts for property taxes, homeowner's insurance and flood insurance (if applicable) are required on all loans.
DM	Borrower Eligibility	10/29/18	 Added: Acceptable Residency statuses: US Citizen(s) Non-US Citizen(s) who are lawfully present in the United States. This includes both Permanent Qualified Resident Aliens and Non-Permanent Qualified Aliens defined in the <u>Lakeview Loan</u> <u>Servicing Selling Guide</u> or the <u>Bayview and Lakeview Borrower Residency and Eligibility Guide</u> Note: If closing in a Trust, the Trust beneficiaries must meet one of the above residency statuses



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DM	Employment/ Income Verification	12/6/18	USDA • A signed 4506-T is required for all borrowers and adult household members that will reside in the home (with the exception of full time students if they are not the applicant, the spouse of the applicant or the head of household) • The previous two years of IRS 1040 transcripts are required for each borrower and all adult household members (with the exception of full time students if they are not the applicant, the spouse of the applicant or the head of household)
DM	Credit Requirements	12/6/18	• Updated credit score requirements to: All borrowers must meet the minimum 620 FICO score
DM	Disaster Area Requirements	1/31/19	• Refer to the Disaster Guidelines in the Lakeview Loan Servicing Selling Guide or the Bayview Lakeview Loan Servicing Disaster Guide for requirements pertaining to properties impacted by a disaster in:
			 FEMA Major Disaster Declarations with designated counties eligible for individual assistance (IA); Areas where FEMA has not made a disaster declaration, but Lakeview Loan Servicing or an Investor (FHA, USDA or the Veterans Administration) has determined that there may be an increased risk of loss due to a disaster; Areas where the Seller has reason to believe that a property might have been damaged in a disaster
			• Correspondent lenders are responsible for monitoring the Bayview Lakeview Loan Servicing Disaster File and the FEMA Website including the FEMA Declarations Summary on an ongoing basis to ensure that the property is not located in an area impacted by a disaster.
DM	Employment/Income Verification	4/25/19	Updated to reflect VA removal of restriction for commission borrower:
			 Transcript Requirements: W2/W9 transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or 1099 fixed income sources. Tax transcripts are required in the following circumstances: When tax returns are used to qualify a borrower. The number of years provided must be based on the DU findings. Income verified via tax returns includes but is not limited to the examples listed below. Self-employment income (FHA Only) Commission Income ≥ 25% Rental Income Employment by Family Members Other Income Sources (i.e. Dividend Interest, Capital Gains, Alimony etc.) When a written VOE form 1005 is used as standalone income verification When amended tax returns have been filed, tax transcripts are required and must support the amended income
DM	Escrow Holdback	6/20/19	 Added: <u>VA Loans: Escrow holdbacks are not permitted for Minimum Property Requirements</u> (MPR) and/or any repair that delays the guarantee of the loan file
DM	Employment/Income Verification	8/1/19	 Removed: (FHA Only) Commission Income ≥ 25% per FHA update
DM	All	9/5/19	 Updated matrix to new format
DM	Eligible property types	10.10.19	 Condominiums in accordance with investor guidelines except as noted below: FHA: Single-Unit Condominium Project approval not permitted
DM	High Cost	3.19.20	• Added clarification: as defined by the CFPB QM points and fees tests.
DM	COVID-19	4.9.2020	 Inserted covid-19 guidance
DM	COVID-19: Termite/Wood Inspection	4.23.20	 Added new VA guidance score for FHA, VA, USDA will be 700 when the DTI > 45%



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DM	COVID-19: Credit score	5.4.20	 Added new requirement: • Effective with all locks on or after 5/4/20, the minimum FICO score for FHA, VA and USDA products is 700 when the DTI is >45%. See Lakeview announcement C2020-17 for full details
DM	Significant Derogatory Credit	5.7.20	 Added\<u>USDA</u> <u>For borrowers in Consumer Credit Counseling, Chapter 12 or Chapter 13 Bankruptcies, The applicant</u> <u>must obtain written permission from the credit agency or bankruptcy court/trustee, as applicable, to</u> <u>enter into the mortgage transaction. If permission is not obtained, the loan is ineligible for purchase.</u>
DM	COVID-19 guidance	5.11.20	Updated CVID-18 guidance page with rescission of forbearance fees
DM	Property Requirements	5.21.20	Added Water System Acceptability section for VA loans in COVID-19 guidance
DM	COVID-19	6.22.20 DM	Updated guidance on VVOE and Forbearance
DM	Eligible Products/ Terms	6.29.20	Added codes for limited and standard 203(k)
DM	203(k) Products	6.29.20	Updated to: <u>Approved lenders only</u> <u>For all requirements of the Standard and Limited 203(k) products, refer to the DSHA Section 203(k)</u> <u>Program Matrix.</u>
DM	COVID-19	7.9.20	Updated guidance on VVOE and Appraisal
DM	High Cost	7.23.20	Updated high cost language to : High cost loans are not permitted
DM	COVID-19	7.23.20	203(k) loan applications dated 8/1 and later will need to obtain tax transcripts per regular FHA and Lakeview guidelines. Removed temporary waiving of this requirement on 203(k) loans only.
DM	COVID-19	8.20.20	Updated VVOE guidance for self- employed borrowers
DM	COVID-19	9.17.20	Updated Employment, appraisal and forbearance guidance
DM	COVID-19	10.15.20	Updated Employment section: removed temporary waiver of tax transcripts
DM	COVID-19	11.5.20	Updated appraisal flexibility section to refer to the correspondent website for announcement details
DM	Disaster and Borrower Eligibility sections	12.10.20	Updated to reflect new name of Residency and Disaster Guides
DM	Employment/ Income verification	12.23.20	 Added new 4506c form as acceptable: A 4506-C or 4506-T form is required to be signed at closing for all transactions; however all notes dated on 3/1/21 or after will require the 4506-C
DM	Borrower Eligibility	2.4.21	 FHA and VA: DACA Borrowers are eligible- See Residency and Eligibility Guide for full requirements USDA: DACA Borrowers are ineligible
DM	Employment/ Income verification	2.18.21	Removed 4506T, now only 4506c form is acceptable
DM	COVID-19	4.29.21	Updated Employment and appraisal sections in line with VA rescission of Circulars 26-20-10 and 13 (temporary COVID flexibilities)
DM	COVID-19	4.29.21	Removed FICO/DTI overlay
DM		6.1.21	Updated Logo



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DM	COVID	6.30.21	Removed COVID overlay page
DM	Forbearance	6.30.21	Added section- Lakeview Loan Servicing will not purchase any loan where the borrower is actively seeking a forbearance or any loan that is in an "active" forbearance status prior to purchase by Lakeview Loan Servicing.
DM	Employment and income verification	6.30.21	Added the following clarification: including all additional investor COVID guidelines and diligence requirements for income and employment verification that are still in place.
DM	Employment/ Income Verification	10.28.21	Removed COVID extra diligence requirement language
DM	Eligibility Table	11.17.21	Removed COVID 203k FICO overlay
SG	Property Eligibility	3.8.23	Removed FHA SUA overlay



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