

Ohio Housing Finance Agency (OHFA) Conventional Program



The OHFA Conventional Program, which allows DU or LPA, is a partnership program between Lakeview Loan Servicing and the Ohio Housing Finance Agency (OHFA) with the goal of assisting Ohioans obtain a place to call home.

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<u>Overlays to Fannie Mae or Freddie Mac guidelines are underlined</u> and in italics



OHFA Conventional Program								
		Fixed	Rate Purchase Ma	ıtrix				
Occupancy	Number of Units		Maximum LTV/CLTV/HCLTV		FICO		DTI ¹	
	1 Unit SFR		97%/105%	640		Lesser o	f AUS or 50%	
	2-4		95%/105%					
Primary Residence	Manufactured Homes ¹		MH Advantage (FNMA only): 97% 105%		660	45%		
			Standard: 95%/105%²					
	nes may have additional TV for Freddie Mac Mar		, refer to Manufactured H lomes is 95%/95%	lousing se	ection below			
			Loan Product					
:	30 Year Fixed Rate	e Only						
	FNMA HFA Preferred or FHLMC HFA Advantage							
		Inco	me ≤ 80% AMI		Income > 80% AMI			
		COH400-30 year Fixed w/ No DPA ≤ 80% AMI			0 – 30 year Fixe 30% AMI	(ed w/ No		
Eligible Products/		COH402 – 30 year Fixed w/ 2.5% DPA ≤ 80% AMI			COH502 – 30 year Fixed w/ 2.5% DPA > 80% AMI			
Terms		COH405- 30 year Fixed w/ 5% DPA ≤ 80% AMI			COH505 - 30 year Fixed w/ 5% DPA > 80% AMI			
		COH700- Bond 30 year Fixed w/ No DPA ≤ 80% AMI		COH800 – Bond 30 year Fixed w/ No DPA > 80% AMI				
		COH702 – Bond 30 year Fixed w/ 2.5% DPA ≤ 80% AMI		COH802 – Bond 30 year Fixed w/ 2.5% DPA > 80% AMI				
		COH705- Bond 30 year Fixed w/ 5% DPA ≤ 80% AMI			5 - Bond 30 year A > 80% AMI	r Fixed w/		
Income Limits	Refer to Ohio Housing Finance Agency Guidelines for income limits							
		 Freddie Mac Choice Renovation Fannie Mae Homestyle Renovation Super Conforming/High Balance loan amounts <i>Construction to Perm / One-Time Close Mortgages</i> 						



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Purchase Price/ Maximum Loan Amount	 The sales price of the home cannot exceed <u>Ohio Housing Finance Agency Purchase Price</u> <u>Limits</u> for the county in which the property is located Maximum loan amount cannot exceed Fannie Mae or Freddie Mac Conventional loan limits by county 					
Loan Purpose	Purchase					
Occupancy	 Primary residence, owner occupied only Borrowers and spouses must reside in the U.S and occupy the property as their primary residence within 60 days of closing 					
Temporary Buy Downs	Not permitted					
	Eligibility					
Borrower Eligibility	 Acceptable Residency statuses: US Citizen(s) Non-US Citizen(s) who are lawfully present in the United States. This includes both Permanent Qualified Resident Aliens and Non-Permanent Qualified Aliens defined in the <u>Lakeview Loan Servicing Seller Guide</u> or the <u>Residency and Eligibility Guide</u> <u>DACA Borrowers are permitted (Fannie Mae HFA Preferred/DU only) subject to</u> <u>requirements outlined in the Residency and Eligibility Guide</u> Note: <u>If closing in a Trust, the Trust beneficiaries must meet one of the above residency</u> <u>statuses</u> <u>Loans to Limited Liability Corporations are not permitted.</u> 					
Homebuyer Education Requirements	 Homebuyer Education is required for at least one borrower prior to close per <u>Ohio Housing Finance Agency Guidelines</u> (<i>Online courses are not permitted</i>) The applicable certificate(s) of completion must be delivered with the loan file. The Homebuyer Education course must: meet Ohio Housing Finance Agency Guidelines <u>AND</u> Meet the standards defined by the National Industry Standards for Homeownership Education and Counseling or be a HUD approved course <u>AND</u> Meet Fannie Mae or Freddie Mac's guidelines as applicable per AUS utilized In addition to the above, borrowers purchasing 2- 4 unit properties must complete Landlord Education from one of the following sources: <u>https://singlefamily.fanniemae.com/media/21801/display</u> <u>https://www.readynest.com/homebuyer-resources/landlord-test</u> <u>https://www.landlordcert.org/</u> <u>https://www.landlordcert.org/</u> <u>https://www.mgic.com/en/training/generate-leads-homebuyer-education</u> <u>https://mortgage.archgroup.com/us/training/homebuyer-education/</u> 					
Non-Occupant Co-Signers/Non- Occupant co- borrowers	Permitted for HFA Preferred only per Fannie Mae Selling Guide					



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Non-Arm's Length Transactions	Per Fannie Mae Selling Guide or Freddie Mac Selling Guide as applicable				
	Credit				
AUS	 Fannie Mae DU Approve/Eligible is required for all HFA Preferred loans Freddie Mac LPA Accept/ Eligible is required for all HFA Advantage loans <u>Manual underwriting is not permitted</u> 				
Underwriting Authority	Delegated underwriting only				
FICO Requirements	 <u>640</u> minimum credit score for all borrowers with a credit score A borrower with no credit score may be permitted: <u>If another occupant borrower meets the 640 minimum credit score</u> Subject to DU Approve/Eligible, LPA Accept /Eligible Findings, as applicable <u>If DU/LPA does not require the development of non-traditional credit for the borrower</u> without a score 				
Non-Traditional Credit	Not permitted				
Significant Derogatory Credit	Refer to the <u>Fannie Mae Selling Guide</u> or <u>Freddie Mac Seller Guide</u> as applicable				
DTI	 Lesser of 50% or AUS approval with the exception of manufactured homes. (See manufactured home section for full requirements). LPA ONLY: For the subject property and all other real estate owned, flood insurance and special assessments with more than 10 monthly payments remaining must be included in the DTI 				
	Employment/Income				
Employment/Incom Verification	 Employment and income documentation must comply with the requirements of the AUS Findings and the <u>Fannie Mae Selling Guide or Freddie Mac Selling Guide as applicable</u>, including all additional investor COVID guidelines and diligence requirements for income and employment verification that are still in place. Approved third party suppliers and distributors that generate employment and income verification reports are permitted for the purpose of verifying income and/or employment. All sources of qualifying income must be legal in accordance with all applicable federal. state and local laws, rules and regulation, without conflict. A 4506-C form is required to be signed at closing for all transactions. <u>Transcript Requirements:</u> W-2/1099 transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or 1099 fixed income sources. <u>Tax transcripts are required in the following circumstances:</u> 				



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	 When tax returns are used to qualify a borrower. The number of years provided must be based on the AUS findings. Income verified via tax returns includes but is not limited to the examples listed below: <u>Self-employment income</u> <u>Other income sources (i.e. Dividend Interest, Capital Gains, Alimony, etc.)</u> <u>When a written VOE form 1005 is used as standalone income verification.</u> <u>Employment by family members</u> <u>When amended tax returns have been filed, transcripts are required and must support the amended income</u> Note: Typically, tax returns are not available from the IRS until two to three weeks after a Consumer e-files their tax returns and six to eight weeks after filing by mail. If the current tax return has been filed but the corresponding tax transcript is not yet available due to IRS lag times, the prior year's transcripts are required (depending on AUS requirement), in addition to the current tax return and current year transcript request returned as a "No Record Found". The current year tax returns must be reviewed to validate the stability of income/business and determine the reasonableness of any positive trends for the purpose of considering as qualifying income. Additional documents, (i.e. copies of cancelled checks for IRS Payment or IRS refund, or electronic filing receipt from the IRS indicating the SID 				
	and AGI that matches the return) may be required on a case-by-case basis. In FEMA declared disaster areas, the IRS may grant tax filing extensions to citizens of specific Counties and Parishes. If a tax payer takes advantage of these extensions, a copy of the extension, the "No Record" result and the prior year's transcripts are required (based on AUS finding).				
	Assets/Reserves				
Asset Documentation	 Asset documentation must comply with the requirements of AUS findings and the <u>Fannie</u> <u>Mae Selling Guide</u> or <u>Freddie Mac Seller Guide</u> as applicable Approved third party suppliers and distributors that generate asset verification reports are permitted for the purpose of verifying assets 				
Borrower Contribution/Reserves	 1 Unit: \$0 2–4 Units: Minimum 3% borrower's own funds toward the down payment, closing costs, pre-paids and reserves 				
Financing Concessions	Refer to Fannie Mae Selling Guide or Freddie Mac Seller Guide as applicable				
	Subordinate Financing				
Subordinate Financing/Down Payment Assistance	Refer to Ohio Housing Finance Agency Guidelines				
	Property/Appraisal				
Eligible Property Types	 1-4 Units <u>Maximum of 2 acres within a municipality and 5 acres outside of municipalities</u> Townhomes PUDs Condominiums (Follow FNMA or FHLMC approval process as applicable) Community Land Trusts (FNMA HFA Preferred only) Manufactured Homes: See below section for additional requirements 				
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Ineligible Property Types	 <u>Cooperatives</u> <u>Group Homes</u> <u>Property that is subject to repairs (all repairs must be complete and escrow holdbacks released prior to purchase with the exception of those noted in the Escrow Holdback section of this product matrix).</u> Land trusts where the beneficiary is an individual Community Land Trusts (FHLMC HFA Advantage only) 			
Manufactured Housing	 Manufactured homes subject to the following requirements: 660 FICO LTV/CLTV per the Fannie Mae Selling Guide or Freddie Mac Seller Guide as applicable 45%DTI Double wide or greater Leaseholds not eligible MH Advantage requires a MH Advantage sticker applied by the home's manufacturer pursuant to an agreement with Fannie Mae. See Fannie Mae Selling Guide for additional requirements. 			
Appraisal Requirements	 <u>Hybrid appraisals and the Property Data Report (PDR) are not permitted</u> Determined by AUS findings <u>Appraisal Condition rating of C5/C6 or Quality rating of Q6 is not permitted</u> <u>Lakeview will require successful UCDP Submission Summary Reports (SSRs) from</u> <u>Fannie Mae and Freddie Mac. Lakeview will not purchase loans that include the</u> <u>proprietary messages that indicate 100% of the loans submitted with appraisals from the</u> <u>identified appraiser or supervisory appraiser will be reviewed,</u> or that Fannie Mae or Freddie Mac will not accept appraisals from the identified appraiser or supervisory appraiser as applicable. 			
Appraisal Transfers	Appraisal transfers are permitted in accordance with the <u>Fannie Mae Selling Guide</u> or <u>Freddie Mac Seller Guide</u>			
Appraisal Re-Use	The re-use of an appraisal is permitted in accordance with the <u>Fannie Mae Selling Guide</u> or <u>Freddie Mac Seller Guide</u>			
Disaster Area Requirements	• Areas where FEIVIA has not made a disaster declaration, but Lakeview Loan			



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	the <u>FEMA W</u> ensure that the second s	<u>ebsite</u> including he property is n backs are perm ions and repairs	the FEMA I ot located in itted for outs that cannot	Declarations Summ an area impacted standing minor rep be completed price	airs for incomplete construction or to loan closing provided the
Escrow Holdbacks	 subject property is habitable and safe for occupancy at the time of closing Follow Fannie Mae or Freddie Mac guidelines as applicable, regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation It is the Seller's responsibility to forward final completion documents to Lakeview Loan Servicing per Fannie Mae or Freddie Mac guidelines as applicable Loans with outstanding escrow repairs must not impact Lakeview Loan Servicing's ability to deliver/sell the loan The correspondent lender or designated escrow company will be responsible for managing and disbursing the escrows The correspondent lender shall deliver loans that were originated in accordance with the Fannie Mae Selling Guide or Freddie Mac Selling Guide as applicable. Correspondent lender or designated escrow company is to retain the escrow funds until all improvements have been completed. Lender to provide Lakeview Loan Servicing confirmation of all work completed and that escrow funds have been released. 				
Geographic	Property must	be within the st	ate of Ohio		
		Specia	I Restriction	າຣ	
High Cost Loans	Lakeview will	not purchase Hi	gh Cost Loai	<u>ns.</u>	
Higher Priced Mortgage Loans (HPML)	Lakeview will purchase HPML in accordance with Fannie Mae or Freddie Mac guidelines as applicable				
		In	surance		
	 The following MI types are permitted: Borrower paid monthly premium Borrower paid single premium Split Premium MI Financed mortgage insurance premium must be included in the LTV and CLTV are subject to High Cost loan calculations 				
	Mortgage Insurance Requirements				
Mortgage Insurance	Incon	ne ≤ 80% AMI	Incom	ne > 80% AMI	
	LTV	Coverage	LTV	Coverage	
	95.01-97%	18%	95.01-97%	35%	
	90.01-95%	16%	90.01-95%	30%	
	85.01-90%	12%	85.01-90%	25%	
	80.01-85%	6%	80.01-85%	12%	



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	Other Considerations			
Age of Documents	 All credit documents must be dated within 120 days of the note date Preliminary title policies must be no more than 180 days old on the date the note is signed 			
Assignment of Mortgage	All loans must be registered with MERS at the time of delivery to Lakeview. The MERS transfer of beneficial rights and transfer of servicing rights must be initialed by the Seller within 7 calendar days of purchase date. Refer to selling guide for transfer requirements.			
Seasoning	See Lakeview Loan Servicing Seller Guide			
Escrow Waivers	 <u>Tax and Insurance escrows are required on all loans greater than 80% LTV</u> <u>Flood insurance premiums paid by the borrower must be escrowed and cannot be waived regardless of LTV. If flood insurance premiums are paid by a condominium association, homeowner's association or other group, no escrow is required.</u> <u>Escrow waivers for property taxes are permitted on loans with LTVs less than 80% in accordance with the Fannie Mae or Freddie Mac Selling Guide as applicable and Ohio Housing Finance Agency guidelines.</u> <u>Tax and insurance escrows are required on all HPML loans.</u> 			
Forbearance	Lakeview Loan Servicing will not purchase any loan where the borrower is actively seeking a forbearance or any loan that is in an "active" forbearance status prior to purchase by Lakeview Loan Servicing.			
Seller shall deliver loans that were originated in accordance with Fannie Mae or Freddie Mac guidelines as applicable, unless otherwise stated with this product matrix. **In the case of conflicting guidelines, lender must follow the more restrictive to meet the credit, income limits, total debt-to-income ratio and loan and property requirements of OHFA, Fannie Mae, Freddie Mac, Mortgage Insurer, Lender or Lakeview Loan Servicing.				



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	Version Control					
Author	Section	Date	Update			
SG	All	10.17.22	Created matrix /released program			
SG	Appraisals	3.29.23	Added: Hybrid appraisals and the Property Data Report (PDR) are not permitted			
SG	Employment/ Income Verification	4.19.23	Added clarifying language: regarding transcripts • Additional documents, (i.e. copies of cancelled checks for IRS Payment/IRS refund, or electronic filing receipt from the IRS indicating the Submission Identification Number (SID) and AGI that matches the return) may be required on a case-by-case basis.			
SG	Income/Employment Verification	5.10.23	 Added: Note: Typically, tax returns are not available from the IRS until two to three weeks after a Consumer e-files their tax returns and six to eight weeks after filing by mail. If the current tax return has been filed but the corresponding tax transcript is not yet available due to IRS lag times, the prior year's transcripts are required (depending on AUS requirement), in addition to the current tax return and current year transcript request returned as a "No Record Found". The current year tax returns must be reviewed to validate the stability of income/business and determine the reasonableness of any positive trends for the purpose of considering as qualifying income. Additional documents, (i.e. copies of cancelled checks for IRS Payment or IRS refund, or electronic filing receipt from the IRS indicating the SID and AGI that matches the return) may be required on a case-by-case basis. In FEMA declared disaster areas, the IRS may grant tax filing extensions to citizens of specific Counties and Parishes. If a tax payer takes advantage of these extensions, a copy of the extension, the "No Record" result and the prior year's transcripts are required (based on AUS finding). 			



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