



Opening doors to a better life

The Washington State Housing Finance Commission (WSHFC) Government Program is a partnership program between Lakeview Loan Servicing and WSHFC with the goal putting homeownership within reach for Washington families.



WSHFC Government Matrix				
	Fixed Rate Purchase			
Occupancy	Number of Units	<b>Maximum LTV</b> (CLTV per investor guidelines)	FICO	DTI <sup>3</sup>
	1 - 2 Units	FHA:96.5	620	45%
	Manufactured	117.30.5	640	<b>40</b> /0
	1 - 2 Units	VA: 100% <sup>2</sup>	620	45%
Primary Residence	1 Units	USDA: 100% <sup>2</sup>	620	45%
	Manufactured	USDA. 100 %	640	45 %
	1 Units	HUD 184: 98%	620	<u>Lesser of 45%</u> or HUD approved DTI
<ul> <li><sup>1</sup> FHA Manual downgrades are limited to 43% DTI, (see AUS section for full details)</li> <li><sup>2</sup> Exclusive of Financed Guaranty/Funding Fees</li> <li><sup>3</sup> HUD 184 Ioan maximum DTI is the Loan Product lesser of 45% or the DTI HUD approves based on compensating factors</li> </ul>				
		Loan Product		
Eligible Products/Terms	<ul> <li>30 Year Fixed Rate Only</li> <li>FWA 300: FHA 30 Year Fixed Rate <ul> <li>Limited 203k</li> <li>HUD184</li> </ul> </li> <li>VWA 300: VA 30 Year Fixed Rate</li> <li>UWA300**: USDA 30 Year Fixed Rate</li> <li>**Discount points are permitted only per WSHFC guidelines and per USDA SFH Guaranteed Loan Program Handbook (HB-1-3555) requirements</li> </ul>			
Income Limits	The more restrictive of the first loan program or the applicable WSHFC guideline applies			
Ineligible Product Types	<ul> <li>FHA         <ul> <li><u>Standard 203(k)loans</u></li> <li><u>Good Neighbor Next Door</u></li> <li><u>HUD \$100 Down with Repair Escrows</u></li> </ul> </li> </ul>			



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	- \/A		
	• VA		
	<ul> <li><u>Alteration and Repair Loans</u></li> <li>USDA</li> </ul>		
	<ul> <li><u>Rural Energy Plus Loans</u></li> <li>To movement hum downed</li> </ul>		
	• <u>Temporary buy downs</u>		
	<ul> <li><u>Section 504 Repair Pilot Program</u></li> <li>Single Close Construction</li> </ul>		
	The more restrictive of the first loan program or the applicable WSHFC guideline applies		
Purchase Price	• VA: The maximum loan amount (excluding the Financed Guaranty Funding Fee) cannot		
Limits/Maximum Loan	exceed VA loan limits for the county in which the property is located.		
Amount	<ul> <li>USDA: The maximum loan amount cannot exceed USDA loan limits for the county in which the property is located.</li> </ul>		
	Home Advantage: Refer to Home Advantage Program Manual		
Loan Purpose	Purchase		
	Primary residence, owner occupied only		
Occupancy	<ul> <li>Borrowers and spouses must reside in the U.S and occupy the property as their primary residence within 60 days of closing</li> </ul>		
Temporary Buy	Not permitted		
Downs			
	Eligibility		
	<ul> <li>Acceptable Residency statuses:         <ul> <li>US Citizen(s)</li> <li>Non-US Citizen(s) who are lawfully present in the United States. This includes both Permanent Qualified Resident Aliens and Non-Permanent Qualified Aliens as defined in the Lakeview Loan Servicing Seller Guide or the <u>Residency and Eligibility Guide</u></li> </ul> </li> </ul>		
	<ul> <li>FHA and VA: DACA Borrowers are eligible- See Residency and Eligibility Guide for full</li> </ul>		
Borrower Eligibility	<ul><li>requirements</li><li>USDA: DACA Borrowers are ineligible</li></ul>		
	• Not limited to first-time homebuyers, see the <u>Home Advantage Program Manual</u> ,		
	<ul> <li>Restrictions may apply when combining with specialty DPA programs</li> </ul>		
	• Loans to Limited Liability Corporations are not permitted.		
	<u>Closing in a trust is not permitted</u>		
Homebuyer Education Requirements	<ul> <li>Homebuyer Education is required for all borrowers listed on the Note and Deed of Trust.</li> <li>Homebuyer education must be Washington State Housing Commission sponsored. See <u>WSHFC website</u> for more details</li> </ul>		
Co-Signers/Non- Occupant co- borrowers/Non- purchasing Spouse	Non-occupant Co-Signers and Non-occupant Co-Borrowers are permitted, refer to the <u>Home</u> <u>Advantage Program Manual</u> for requirements		



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Non-Arm's Length Transactions	Per Investor Guidelines		
	Credit		
AUS	<ul> <li>FHA:</li> <li>Fannie Mae Desktop Underwriter (DU) with 'Approve / Eligible' or Freddie Mac Loan Prospect Advisor (LPA) with 'Accept' recommendation.</li> <li>Manual Underwriting is permitted subject to the following: <ul> <li>as long as the overall insurability and/or eligibility of the loan is not effected</li> <li>the loan receives a refer recommendation</li> <li>the loan receives a refer recommendation</li> <li>the loan receives a refer recommendation but it requires a downgrade due to additional information not considered in the AUS decision.</li> <li>43% maximum DTI</li> <li>660 FICO for all borrowers who have a credit score</li> <li>Manufactured Homes: manual underwriting is not permitted</li> </ul> </li> <li>HUD 184: <ul> <li>Manual Underwrite only, completed by HUD</li> </ul> </li> <li>VA: <ul> <li>Fannie Mae Desktop Underwriter (DU) with 'Approve / Eligible' or Freddie Mac Loan Prospect Advisor (LPA) with 'Accept' recommendation.</li> <li>Manual underwriting is not permitted</li> </ul> </li> <li>USDA: <ul> <li>GUS with 'Accept/Eligible' findings is required</li> <li>Manual Underwriting is permitted only if: <ul> <li>Loan is part of the Existing Manufactured Home Pilot. or</li> <li>GUS cannot locate a property and returns an Accept/Unable to determine</li> </ul> </li> <li>Other customized automated underwriting systems are not permitted.</li> </ul></li></ul>		
Underwriting Authority	Delegated underwriting only		
FICO Requirements	<ul> <li>All borrowers with a credit score must have a <u>620</u> minimum credit score except:</li> <li>FHA Manual underwriting requires all borrowers that have a credit score to have a minimum <u>660</u> FICO</li> <li>Manufactured homes require all borrowers to have a minimum <u>640</u> credit score</li> </ul>		



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Non-Traditional Credit	<ul> <li>FHA: <u>Use of non-traditional credit is permitted if any or all borrowers do not have a credit score or meet minimum credit guidelines, subject to the following requirements:</u> <ul> <li><u>43% maximum DTI</u></li> <li><u>All borrowers who have a credit score must meet minimum 660 FICO</u></li> <li><u>Manufactured homes are not permitted</u></li> </ul> </li> <li><u>Not permitted for VA or USDA</u></li> </ul>		
Significant Derogatory Credit	<ul> <li>Refer to Investor Guidelines with the exception of the below.</li> <li><u>USDA</u></li> <li><u>For borrowers in Consumer Credit Counseling, Chapter 12 or Chapter 13 Bankruptcies, The applicant must obtain written permission from the credit agency or bankruptcy court/trustee, as applicable, to enter into the mortgage transaction. If permission is not obtained, the loan is ineligible for purchase.</u></li> </ul>		
<ul> <li>• 45% maximum with the exception of:         <ul> <li>• FHA Manual downgrade and/or manual underwriting limited to 43% maximum</li> <li>• HUD 184 loan maximum DTI is the lesser of 45% or the DTI HUD approves baccompensating factors</li> </ul> </li> </ul>			
	Employment/Income		
Employment/Income Verification	<ul> <li>Follow AUS requirements, including all additional investor diligence requirements for income and employment verification.</li> <li>All sources of qualifying income must be legal in accordance with all applicable federal, state and local laws, rules and regulation, without conflict.</li> <li>A 4506-C form is required to be signed at closing for all transactions.</li> <li><i>Transcript Requirements:</i> <ul> <li>W-2/1099 transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or 1099 fixed income sources.</li> <li><i>Tax transcripts are required in the following circumstances:</i></li> <li><i>When tax returns are used to qualify a borrower. The number of years provided must be based on the AUS findings. Income verified via tax returns includes but is not limited to the examples listed below:</i></li> <li><i>Self-employment income</i></li> <li><i>Rental income</i></li> <li><i>Other income sources (i.e. Dividend Interest, Capital Gains, Alimony, etc.)</i></li> </ul> </li> <li>When a written VOE form 1005 is used as standalone income verification.</li> <li><i>Employment by family members</i></li> <li><i>When amended tax returns have been filed, transcripts are required and must support the amended income</i></li> </ul>		



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	<ul> <li>Note: Typically, tax returns are not available from the IRS until two to three weeks after a Consumer e-files their tax returns and six to eight weeks after filing by mail. If the current tax return has been filed but the corresponding tax transcript is not yet available due to IRS lag times, the prior year's transcripts are required (depending on AUS requirement), in addition to the current tax return and current year transcript request returned as a "No Record Found". The current year tax returns must be reviewed to validate the stability of income/business and determine the reasonableness of any positive trends for the purpose of considering as qualifying income. Additional documents, (i.e. copies of cancelled checks for IRS Payment or IRS refund, or electronic filing receipt from the IRS indicating the SID and AGI that matches the return) may be required on a case-by-case basis.</li> <li>In FEMA declared disaster areas, the IRS may grant tax filing extensions to citizens of specific Counties and Parishes. If a tax payer takes advantage of these extensions, a copy of the extension, the "No Record" result and the prior year's transcripts are required (based on AUS finding).</li> </ul>		
	Assets/Reserves		
Asset Documentation	Asset documentation must comply with the requirements of AUS findings and the FHA , USDA and VA Handbooks as applicable		
Financing Concessions	Permitted in accordance with FHA , USDA or VA guidelines		
Borrower Contribution	Per Investor guidelines		
	Subordinate Financing		
Subordinate Financing/Down Payment Assistance	Refer to Home Advantage Program Manual for subordinate financing requirements		
	Property/Appraisal		
Eligible Property Types			



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	o USDA:		
	<ul> <li>USDA:</li> <li>New Manufactured home units:</li> </ul>		
	Minimum 640 FICO		
	<ul> <li><u>Doublewide or greater manufactured homes only</u></li> </ul>		
	Leaseholds and Community Land Trusts not eligible		
	<ul> <li>Unit must not have had ANY alterations or additions since construction in the factory</li> </ul>		
	Follow USDA 7 CFR 3555.208 for full program guidelines		
	GUS approve/eligible		
	<ul> <li>Existing Manufactured home pilot:</li> </ul>		
	Minimum 640 FICO		
	Doublewide or greater manufactured homes only		
	Leaseholds and Community Land Trusts not eligible		
	<ul> <li>Unit must not have had ANY alterations or additions since construction in the factory</li> </ul>		
	<ul> <li>Manufactured home must have been constructed on or after January 1,2006 in conformance with the Federal Manufactured Home Construction and Safety Standards</li> </ul>		
	<ul> <li><u>Manual underwrite required for this program only. Must utilize the USDA stacking</u> order checklist for Manual Underwrite and follow all USDA Manual Underwriting</li> </ul>		
	guidelines.		
	<u>No credit exceptions permitted</u>		
	<u>Debt ratio waivers permitted per USDA guidelines</u>		
	<ul> <li>Unit must have additional inspection per pilot guidelines</li> </ul>		
	Refer to USDA Existing Manufactured Homes Pilot program at		
	https://www.rd.usda.gov/files/RDUL-SFHpilots.pdf for more details		
	<ul> <li>VA:</li> <li>Manufactured homes not permitted</li> </ul>		
	<u>Cooperatives</u>		
	Group Homes		
	Mobile Homes		
	• 3-4 units		
	Working Farms and Ranches		
	Unimproved Land		
Inclinible Drenerty	Timeshares		
Ineligible Property	Condotels		
Types	Hotel Condominiums		
	Unimproved land		
	Geodesic Domes		
	VA (in addition to the above)		
	<u>Manufactured homes not permitted</u>		



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Appraisal Requirements	<ul> <li>Appraisal Condition Rating of C5/C6 or a Quality Rating of Q6 is not permitted.</li> <li>FHA - Refer to HUD <u>Handbook 4000.1</u> <ul> <li>Appraisers must be on FHA Connection with State Certification designation of Certified General or Certified Residential</li> <li>Appraiser must comply with the FHA Appraisal Independence Policy</li> </ul> </li> <li>HUD 184- <u>Refer to Section 184 Processing Guidelines</u></li> <li>VA - <u>Refer to the VA Lender's Handbook</u></li> <li>All appraisals must be ordered through VA's WebLGY (The Appraisal System), which will assign the order to a VA approved Appraiser -include an interior and exterior inspection of the subject property</li> <li>A notice of value for property appraised as existing or new construction is valid for six months. Rapidly fluctuating real estate market conditions may temporarily dictate the use of a shorter validity period.</li> </ul>			
	<ul> <li>o No new Appraisal can be requested on a property which already has a valid VA value determination (No duplicate appraisals)</li> <li>USDA- Refer to the <u>USDA SFH Guaranteed Loan Program Handbook</u></li> <li>o The appraisal must have been completed within six months of the date of the request for a conditional commitment</li> <li>o Appraisal transfers must be executed in accordance with USDA SFH Guaranteed Loan Program Handbook (3555)</li> </ul>			
Appraisal Transfers	<ul> <li>FHA <ul> <li>Appraisal transfers must be executed in accordance with HUD Handbook 4000.1</li> </ul> </li> <li>VA <ul> <li>Appraisal transfers must be executed in accordance with the VA Lender's Handbook</li> </ul> </li> <li>USDA <ul> <li>Appraisal transfers must be executed in accordance with USDA SFH Guaranteed Loan Program Handbook (3555)</li> </ul> </li> </ul>			
Appraisal Re-Use	<ul> <li>FHA <ul> <li>The re-use of an appraisal under another case number is not permitted</li> </ul> </li> <li>VA <ul> <li>The re-use of an appraisal under another loan identification number is not permitted</li> </ul> </li> <li>USDA <ul> <li>The re-use of an appraisal from a prior transaction is not permitted</li> </ul> </li> </ul>			



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Limited 203(k)	<ul> <li>Not permitted on manufactured housing</li> <li>May only be used for minor remodeling and non-structural repairs.</li> <li>Does not require the use of a 203(k) Consultant, but a Consultant may be used.</li> <li>The total rehabilitation cost must not exceed \$35,000. There is no minimum rehabilitation cost.</li> <li>All improvements to existing Structures must comply with HUD's Minimum Property Requirements and meet or exceed local building codes.</li> <li>Time frame for completion of repairs not to exceed six months.</li> <li>Work completed must be on the 203K Limited Eligible Improvement/Repairs list</li> <li>Follow FHA Handbook 4000.1 203k Limited guidelines regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation</li> <li>Lenders must handle all disbursements and are responsible for release of escrow and closing out the loans in FHA Connection</li> </ul>		
Disaster Area Requirements	<ul> <li>Refer to the Disaster Guidelines in the <u>Lakeview Loan Servicing Seller Guide</u> for requirements pertaining to properties impacted by a disaster in:</li> <li>FEMA Major Disaster Declarations with designated counties eligible for individual assistance (IA);</li> <li>Areas where FEMA has not made a disaster declaration, but Lakeview Loan Servicing or an Investor (Fannie Mae, Freddie Mac, FHA, USDA or the Veterans Administration) has determined that there may be an increased risk of loss due to a disaster;</li> <li>Areas where the Seller has reason to believe that a property might have been damaged in a disaster</li> </ul> Correspondent lenders are responsible for monitoring the <u>Disaster Declaration File</u> and the <u>FEMA Website</u> including the FEMA Declarations Summary on an ongoing basis to ensure that the property is not located in an area impacted by a disaster.		
Escrow Holdbacks	<ul> <li>Escrow holdbacks in accordance with all WSHFC guidelines are permitted for outstanding minor repairs for incomplete construction or for alterations and repairs that cannot be completed prior to loan closing provided the subject property is habitable and safe for occupancy at the time of closing <ul> <li><u>VA Loans: Escrow holdbacks are not permitted for Minimum Property Requirements (MPR) and/or any repair that delays the guarantee of the loan file</u></li> </ul> </li> <li>Follow investor guidelines regarding reason, type of improvements, time to complete, quality, disbursements, and post-closing documentation</li> <li>It is the Seller's responsibility to forward final completion documents to Lakeview Loan Servicing per investor guidelines</li> <li>Loans with outstanding escrow repairs must not impact Lakeview Loan Servicing's ability to deliver/sell the loan to Ginnie Mae</li> </ul>		



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	<ul> <li>The correspondent lender or designated escrow company will be responsible for managing and disbursing the escrows</li> </ul>		
	• The correspondent lender shall deliver loans that were originated in accordance with the first mortgage investor guidelines.		
	Correspondent lender or designated escrow company is to retain the escrow funds until all improvements have been completed. Lender to provide Lakeview Loan Servicing confirmation of all work completed and that escrow funds have been released.		
Geographic Restrictions	State of Washington		
	Special Restrictions		
High Cost Loans	Lakeview will not purchase High Cost Loans.		
Higher Priced Mortgage Loans (HPML)	Lakeview will purchase HPML in accordance with FHA, VA, or USDA guidelines		
Assumptions	Permitted in accordance with WSHFC guidelines		
Multiple Financed Properties	Per Investor guidelines		
	Insurance		
Mortgage Insurance	Per Investor guidelines		
	Other Considerations		
Age of Documents	<ul> <li>All credit documents must be dated within 120 days of the note date</li> <li>Preliminary title policies must be no more than 180 days old on the date the note is signed</li> </ul>		
Assignment of Mortgage	• All First mortgage loans must be registered with MERS at the time of delivery to Lakeview. The MERS transfer of beneficial rights and transfer of servicing rights must be initialed by the Seller within 7 calendar days of purchase date. Refer to selling guide for transfer requirements.		
Seasoning	See Lakeview Loan Servicing Seller Guide		
Escrow Waivers	Escrow accounts for property taxes, homeowner's insurance and flood insurance (if applicable) are required on all loans.		



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Fees	<ul> <li>Lakeview will collect the following fees upon loan purchase:</li> <li>Tax Service Fee \$85.00</li> <li>Flood Certification Transfer Fee \$10.00</li> <li>WSHFC Electronic Upload Fee \$40.00; WSHFC Program Application Fee for Second Mortgage (as applicable) \$40.00</li> </ul>		
Forbearance	Lakeview Loan Servicing will not purchase any loan where the borrower is actively seeking a forbearance or any loan that is in an "active" forbearance status prior to purchase by Lakeview Loan Servicing.		
Seller shall deliver loans that were originated in accordance with FHA, USDA, or VA guidelines as applicable, unless otherwise stated with this product matrix. **In the case of conflicting guidelines, lender must follow the more restrictive to meet the credit, income limits, total debt-to-income ratio and loan and property requirements of WSHFC, FHA, USDA, or VA,(as applicable), Lender or Lakeview Loan Servicing.			



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Version Control			
Author	Section	Date	Update
SG	Property Eligibility	3.8.23	Removed FHA SUA overlay
SG	Employment/ Income Verification	4.19.23	Added clarifying language: regarding transcripts • Additional documents, (i.e. copies of cancelled checks for IRS Payment/IRS refund, or electronic filing receipt from the IRS indicating the Submission Identification Number (SID) and AGI that matches the return) may be required on a case-by-case basis.
SG	Income/Employment Verification	5.10.23	<ul> <li>Added:</li> <li>Note: Typically, tax returns are not available from the IRS until two to three weeks after a Consumer e-files their tax returns and six to eight weeks after filing by mail. If the current tax return has been filed but the corresponding tax transcript is not yet available due to IRS lag times, the prior year's transcripts are required (depending on AUS requirement), in addition to the current tax return and current year transcript request returned as a "No Record Found". The current year tax returns must be reviewed to validate the stability of income/business and determine the reasonableness of any positive trends for the purpose of considering as qualifying income. Additional documents, (i.e. copies of cancelled checks for IRS Payment or IRS refund, or electronic filing receipt from the IRS indicating the SID and AGI that matches the return) may be required on a case-by-case basis.</li> <li>In FEMA declared disaster areas, the IRS may grant tax filing extensions to citizens of specific Counties and Parishes. If a tax payer takes advantage of these extensions, a copy of the extension, the "No Record" result and the prior year's transcripts are required (based on AUS finding).</li> </ul>
SG	Eligible/Ineligible Property Types	7.17.23	Added 2 unit eligibility –VA and FHA
SG	Version Control	8.16.23	Removed version control prior to 2022



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