



Non-Delegated Correspondent Loan Submission Checklist

Jumbo

Correspondent Lender Contact Information

Lender Name:	Lender Contact Phone:
Lender Contact:	Lender Contact Email:
Lender Contact:	Lender Contact Email:

Borrower / Loan Information

Correspondent Loan No:	Bayview Loan No:
Borrower Name:	Co-Borrower Name:
Borrower FICO Score:	Co -Borrower FICO Score:
Subject Property Address:	City, State, Zip Code:
Sales Price:	Loan Amount:
Appraised Value:	LTV:
Loan Program:	Property Type:
Loan Purpose:	Occupancy:
Amortization: Fixed Rate	Loan Term:
AUS: Fannie Mae DU Findings Only	Casefile ID #:

Comments /Notes to Underwriting	
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Required Documents – Full Submission

Documents above are required for preliminary underwriting review. Additional documentation may be required for final underwriting approval. Refer to Product Matrix on lakeviewcorrespondent.com for product specific documentation requirements.

Asset Verification	Bank Statement(s); Retirement Account(s); Earnest Money Deposit; Gift Funds (if applicable per AUS)
AUS	For loans that require AUS; release to Lakeview Loan Servicing, LLC (675199) prior to submission
Credit Report	Must be less then 90 days old.
Flood Certificate	
Initial 1003 – URLA	Signed by Borrower and LO and must include: Borrower Name(s); SSN(s); Property Address; Value; Income; Loan Amount; Demographic Information
Intent to Proceed	
Loan Estimate	Dated within 3 business days of application
Mortgage Statement	Refinance transactions, subject property
Net Tangible Benefit	Required for all loans. The following States require State Specific NTB Disclosure returned signed by the borrower: CO, ME, MD, RI
Purchase Contract	Purchase transactions only; for CA also provide Escrow Instructions

Income (credit qualifying products)

Wage Earner: Paystub and W2s per AUS	Social Security / VA: Copy of Award Letter(s)
Pension: 1099s	Tax returns per AUS

Additional Documents Recommended at Submission

Appraisal	Power of Attorney
Condo Questionnaire; if applicable	PITIA for REO owned
Copy of 2nd lien/HELOC Note for subject property; if applicable	Tax transcripts per AUS
Hazard Insurance, subject property	Title Commitment with 24 month Chain of Title
Letter(s) of Explanation, if applicable	Trust Documentation
Photo ID for each Borrower	Verbal VOE as required by AUS

Appraisal Review Requirements

Correspondent Lender to add Lakeview as an Aggregator allowing for sharing capabilities for Appraisal Review in UCDP web portal Lakeview Aggregator ID: PQC551

Fees are non-cumulative and subject to change. Full Underwriting Analysis and Loan Decision completed by Silver Hill Capital. Silver Hill Capital must issue “Clear to Close” prior to the Correspondent closing the loan. Silver Hill Capital does not provide closing services and is NOT responsible for compliance review or CD review prior to the Correspondent closing the loan.



All Non-Agency Products are offered through Silver Hill Capital NMLS #2469, 507 Prudential Road, Horsham, PA 19044, An Equal Housing Lender. All Programs referenced herein are offered to qualified residential lending institutions only and are not applicable to the general public and/or individual consumers. www.nmlsconsumeraccess.org