

Training Requirements

NOTE: Please have your Operations and Secondary Teams attend training for our Non-Delegated Portal *prior to your first loan submission*.

- Non-Delegated Underwriting Portal Training
- DSCR (Debt Service Coverage Ratio) Product Overview
- Bank Statement Product Overview
- Jumbo AUS & Jumbo Plus AUS Product Overview
- Plus more!

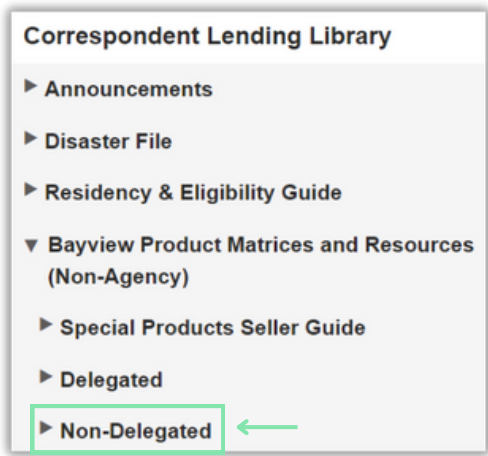
[View training calendar](#)

Non-Delegated Product Guidelines

NOTE: Access all our Non-Delegated Product Guidelines through AllRegs.

Including:

- DSCR
- Bank Statement
- Jumbo AUS & Jumbo Plus AUS
- Special Product Seller Guide
- Non-Agency Documentation Reference Guide



[All Regs](#)

Non-Delegated Job Aids

- Guide for Admin Tasks
- Guide to Import a Loan File
- Guide to Managing Pipeline View
- Guide to Price Lock Loan
- Guide to Submit Credit Package

[View all resources](#)

Important Contact Information

- Program Guidelines & Scenario Requests: Nonagency@silverhillcap.com
- Non-Delegated Portal System Support: Clientservices@silverhillcap.com
- Product Registration & Pricing Support, Manual Locks & Lock Cancellations: Nondelclientmanagersupport@silverhillcap.com
- Loan Level Support: Nondelclientmanagersupport@silverhillcap.com
- Re-Locks, Extensions & Pricing Exceptions: Nondelcommitmentdesk@silverhillcap.com

Tips

Pricing – We allow either “LOCK” or “FLOAT”.

- Loan product selection must be made at time of loan submission.

Delivery – Visit the Lakeview Correspondent [website](#).

- Select [Non-Delegated Underwriting Portal](#) to upload the complete *credit package* for review (initial submission, underwriting, uploading conditions through clear to close).
- Select Delegated/Closed Loan Portal to upload the *closed loan file* (pre-purchase review, conditions through purchase).

Initial Loan Submission

- Complete and upload [Product Specific Loan Checklist](#)
- Upload all applicable *required documents* on product specific checklist
- Include any notes or comments that will assist the underwriting with rendering a decision

Exception Requests

- Complete the [Exception Request Form](#) located on the [Non Delegated Forms](#) section of our website for loans that do not meet guideline eligibility requirements.
- Upload the completed form along with initial file submission.



Please [contact us](#) with any questions prior to submitting your first loan. We are here to help!

