



# Non-Delegated Correspondent Loan Submission Checklist Jumbo

## Correspondent Lender Contact Information

Lender Name:

Lender Contact Phone:

Lender Contact:

Lender Contact Email:

Lender Contact:

Lender Contact Email:

## Borrower / Loan Information

Correspondent Loan No:

Bayview Loan No:

Borrower Name:

Co-Borrower Name:

Borrower FICO Score:

Co -Borrower FICO Score:

Subject Property Address:

City, State, Zip Code:

Sales Price:

Loan Amount:

Appraised Value:

LTV:

Loan Program:

Property Type:

Loan Purpose:

Occupancy:

Amortization: Fixed Rate

Loan Term:

AUS: Fannie Mae DU Findings Only

Casefile ID #:

Comments /Notes  
to Underwriting

## Required Documents - Full Submission

Documents above are required for preliminary underwriting review. Additional documentation may be required for final underwriting approval. Refer to Product Matrix on [lakeviewcorrespondent.com](http://lakeviewcorrespondent.com) for product specific documentation requirements.

Asset Verification

Bank Statement(s); Retirement Account(s); Earnest Money Deposit; Gift Funds (if applicable per AUS)

AUS

Fannie Mae DU - Final Submission Required

Credit Report

Must be less than 90 days old.

Flood Certificate

Initial 1003 - URLA

Signed by Borrower and LO and must include:  
Borrower Name(s); SSN(s); Property Address; Value; Income; Loan Amount; Demographic Information

Intent to Proceed

Loan Estimate

Dated within 3 business days of application

Mortgage Statement

Refinance transactions, subject property

Net Tangible Benefit

Required for all loans.  
The following States require State Specific NTB Disclosure returned signed by the borrower:  
CO, ME, MD, RI

Purchase Contract

Purchase transactions only; for CA also provide Escrow Instructions

## Income (credit qualifying products)

Wage Earner: Paystub and W2s per AUS

Social Security / VA: Copy of Award Letter(s)

Pension: 1099s

Tax returns per AUS

## Additional Documents Recommended at Submission

Appraisal

Power of Attorney

Condo Questionnaire; if applicable

PITIA for REO owned

Copy of 2nd lien/HELOC Note for subject property; if applicable

Tax transcripts per AUS

Hazard Insurance, subject property

Title Commitment with 24 month Chain of Title

Letter(s) of Explanation, if applicable

Trust Documentation

Photo ID for each Borrower

Verbal VOE as required by AUS

Fees are non-cumulative and subject to change. Full Underwriting Analysis and Loan Decision completed by Silver Hill Capital. Silver Hill Capital must issue "Clear to Close" prior to the Correspondent closing the loan. Silver Hill Capital does not provide closing services and is NOT responsible for compliance review or CD review prior to the Correspondent closing the loan.